Minutes of the 4th Meeting of IQAC, IMI Kolkata

December 11, 2021 at 04:00 pm via Video Conferencing

Members present

1   *Professor Mohua Banerjee*
2   *Professor Paramita Mukherjee*
3   *Professor Rachana Chattopadhyay*
4   *Dr. Sahana Roy Chowdhury*
5   *Prof. Chanchal Chatterjee*
6   *Dr. Sachin Modgil*
7   *Dr. Rajashri Chatterjee*
8   *Dr. Rohit Singh*
9   *Mr. Subrata Debnath*
10 *Ms. Abhisikta Chakraborty*
11 *Ms. Solanki Sengupta*
12 *Ms. Sharmistha Dasgupta*
13 *Mr. Shreyansh Sethia*
14 *Mr. Abhishek Pal*
15 *Ms. Kirti Tantia*
16 *Ms. Amrita Datta*

Leave of absence

1. Professor Shoummo Acharyya
2. Professor Pradip K Bhaumik
3. Professor DamodarSuar
4. Professor Rajat Acharya
5. Mr. Piyush Pagaria
6. Mr. Dinesh Upadhyay

On Invitation
1. Dr Soni Agrawal

Agenda

1. Confirmation of the minutes of the previous meeting
2. Initiatives related to MDP
3. Initiatives on entrepreneurship
4. Other quality initiatives

Highlights of the Meeting:

1. The Chairperson greeted every one present at the meeting.

2. All the members have confirmed the minutes of the previous meeting held on March 20, 2021.

3. Dr. Soni Agrawal presented the various initiatives taken by the institute in the last year and also appraised the members regarding the challenges faced. Following are the initiatives:

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a. IMIK had launched an 11 months' certificate programme in association with NSE. 10 students took admission for the programme that started on May 30, 2021. The programme was a success.

b.   An Induction Programme was held for the CESC executives.

c.   In February 2022, PCBL employees will be trained. MDPs for CESC and PCBL are continuing in IMI Kolkata for quite some time.

d. The other new initiatives included preparation for the launch of 'Essentials of Leadership programme' in collaboration with Super 77 (Human Charging India Pvt. Ltd.). Discussions are also on with University of Melbourne on launching short term course on 'Sustainability: profit for purpose'. Some challenges faced were like demand is very low because of COVID, training budget of the corporates were kept low as the revenue of the companies reduced owing to lockdown. Mr. Abhishek Pal, suggested to launch satellite programmes on whole subjects such as supply chain management or, human resource management. He cited about his organization where there is need for such courses as there are people with technical backgrounds who do not have any management qualification like MBA and are not interested in such long term programmes but want to acquire some short term courses to move to other roles like HR or for further improvement in their existing functional role. Also, there are a few partner companies who can help in providing satellite courses like Huges, Nulearn and Erudite to name a few. They tie up with the top institutes, do all the marketing and handle the admission procedures so the faculties only need to handle the courses once a week or twice a week or on weekends etc.

4.   Prof. Paramita Mukherjee, Coordinator, IQAC appraised the members regarding the emphasis laid by AICTE on promoting entrepreneurship in HEIs. Dr. Rajashri Chatterjee, Chairperson, NISP appraised the members that in line with the National Innovation and Startup Policy that was initiated by Ministry of HRD in 2019 to envision an educational system in orienting it towards the entrepreneurship and startup opportunities for the students, faculty members as well as the staff members, IMIK has already drafted its own startup policy to motivate and support the students, faculty members and the staff so that they can participate in such entrepreneurial activities. Therefore, the policy is on our website as specified by the Ministry customized to include the targets attainable by us. Also, a platform has been created on our website (IMI Kolkata Home Page > Centre for Innovation & Entrepreneurship). The policy formed by IMI Kolkata has been approved by the Ministry and AICTE. Now IMIK is in the stage of policy implementation and for the same several tasks and steps have been specified by AICTE and also periodic verifications are conducted by AICTE to check on the progress by the institute. Accordingly IMI Kolkata is trying on formulate the KPIs best suited for its faculty to achieve the aims of the policy.

5.   Dr. Sachin Modgil further conveyed to the members that in reference to the initiatives taken by IMI Kolkata with regards to NISP, he would be coming up with a formal proposal to include components of learning by doing in the management curriculum to improve the experience of the students and eventually the same may help in implementation of NISP.

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6. Prof. Rachana Chattopadhyay presented to the members the details of the observations pertaining to Programme Learning Outcome for Term I and Term IV of AY 2021-22. IMI Kolkata at present has 180 approved intake for the PGDM programme. Approximately 50-55 per cent credit is for the core courses, 38-39 per cent for the elective courses, and rest for the summer internship and comprehensive assessment. Programme learning outcome is a planned intervention with three phases in programme outcome evaluation, viz. 'before course commencement', 'during the course' and 'after the course'. Phase 1 or 'Before course commencement' involves development of course objectives (CO), developing course learning outcome (CLO) from the course objectives (CO), mapping between course learning outcome. Mapping with course learning outcome (CLO) with the pre-determined learning outcome is derived from our Programme Objectives (PO) of IMI Kolkata.

After the completion of all three stages, the faculty members need to prepare the assessment results by considering the actual results and calculate the attainment percentage as per assessment rubrics. As per the policy of IMI Kolkata, if the attainment level for any course outcome is below 90 per cent, then for each such course learning outcome, concerned faculty must provide an improvement plan.

After getting the PLO attainment percentage of each course, programme office calculates the average of PLO attainment percentage for each term. The next step involves the classification of the PLO attainment percentages into three categories: High, Medium and Low and points are allocated for each category. As an example, Prof. Chattopadhyay shared with the members, the average PLO attainment levels in Term I (2021-23) and Term IV (2020-22).

As there was no other topic for discussion, the Co-ordinator and Chairperson thanked the members for their participation and ended the meeting.

Signature of Coordinator
(Professor Chanchal Chatterjee)

Signature of Chairperson
(Professor Mohua Banerjee)

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